

**YADKIN COUNTY BOARD OF COMMISSIONERS
REGULAR MINUTES
Monday, January 3, 2011**

The Yadkin County Board of Commissioners met in Regular Session on Monday, January 3, 2011, in the Yadkin County Human Services Building (Commissioners Meeting Room), 217 East Willow Street, Yadkinville, North Carolina.

Present were:

Chairman Kevin Austin
Vice Chairman Frank Zachary
Commissioner Gilbert Hemric
Commissioner David Moxley
Commissioner Marion Welborn

Staff present: County Attorney, James Graham; County Manager/Interim Clerk to the Board, Aaron Church; and Assistant County Manager/Finance Officer, Lisa Hughes

CALL TO ORDER by Chairman Austin at 9:00am.

INVOCATION led by James Graham

PLEDGE OF ALLEGIANCE led by Chairman Austin

ADJUSTMENT TO / ADOPTION OF THE AGENDA

Vice Chairman Zachary requested that item #12 (County Attorney invoice) be removed from the Consent Agenda. Vice Chairman Zachary made a motion to adopt the agenda with the noted change. Commissioner Moxley second.

Vote: 5/0

Public Comments

None

Approval of Minutes

Commissioner Moxley made a motion to approve the December 20th Regular Session Minutes and the December 20th Closed Session minutes. Commissioner Hemric second.

Vote: 5/0

Reports/Requests of the Board

- 1) Chairman Austin recognized Governor Award recipients Thomas Wooten and Jerry Carlton for their volunteerism in Yadkin County.
- 2) Assistant County Manager/Finance Officer Lisa Hughes, Manager Church and Chairman Austin recognized retirees Mike Reavis for 32 years of service and Terry Key for 27 years of service to Yadkin County.

Consent Agenda

Commissioner Welborn made a motion to approve the consent agenda. Commissioner Hemric second.

Vote: 5/0

- 1) Transfer of the 911 Systems Analyst position from Communications/Sheriff's Office to Information Technology
- 2) Unfreeze the Communications Director/Supervisor position
- 3) Century Link Maintenance Agreement for 6 months for the 911 PSAP
- 4) Contract with NC Forest Service to plant trees at 5-D
- 5) Transfer funds from the General Fund to the Sheriff's Office to pay Veterinarian costs (\$1174.12)
- 6) Renewal Support Agreement for Mobile Cad for Patrol Vehicles
- 7) Renewal Software Support Agreement for Jail Record Management System (Jail-Pak)
- 8) Renewal of Contract for Computer-Aided Dispatch (CAD)
- 9) Renewal of Contract for National Crime Information Center
- 10) Renewal of Contract for AVL Dispatch Mapping
- 11) Appoint Firefighter's Relief Fund Board
- 12) Pulled

Manager's Budget Amendments/No Action Required

None

Board Action

None

Calendar Notes

None

Recess

None

Manager's Report/Board Action

- 1) Budget Schedule. The County Manager mailed letters to the Schools and area non-profits last Friday providing them with FY2012 Budget Direction, the same information will be provided to Department Heads Tuesday. All will be required to submit 2 budgets: 1) flat, no increase and, 2) decreased 10%
- 2) Jail Update. See #3
- 3) Jail RFP. The County Manager informed the Board that the RFP is ready to be issued and after Board consensus, will be mailed to consultants as well as architects. The Board also agreed to hold a work session after the jail tour and each Commissioner will send the County Manager possible dates.
- 4) Pay and Classification Plan Study. Assistant County Manager/Finance Officer Lisa Hughes reviewed the Study with the Board and advised that Matt Reece will meet with the Manager later this month and should have a report for the Board in January.
- 5) Fair Labor Standards Act. Representatives from the Federal Department of Labor will conduct training for Department Heads and Supervisors on January 31, 2011.

- 6) Introduction of Ron Lewis. County Manager Church introduced Ron Lewis to the Board. Lewis will serve as a Consultant working with Communications, EMS, Emergency Management and the Fire Marshal. Lewis informed the Board that the preliminary work he had requested from the departments was of good quality. He also stated that if he can't save the County at least the amount he's being paid, he will return the money to the County.

Commissioners' Comments

Commissioner Moxley stated he viewed the trees Pete Knight addressed in the Public Comment period at its December 20th meeting and requested the trees be trimmed.

Commissioner Hemric voiced his appreciation to those recognized during today's meeting.

Commissioner Welborn stated he had received numerous comments about the Christmas Luncheon and the hams. Employees really appreciated the entertainment and the hams.

Vice Chairman Zachary recognized the volunteers again for setting the example of what Yadkin County can be. He also welcomed Ron Lewis.

Chairman Austin thanked the volunteers for their work in the community. He also stated that he received a call from a citizen inquiring about Christmas tree disposal. Forsyth County mulches the trees and this may be an option for Yadkin County to consider. He also received an email about road signs and stated that the signs do need to be replaced in a timely manner.

Attorney Graham had no comments.

Vice Chairman Zachary made a motion to go into Closed Session pursuant to NCGS 143-318.11(a)(3)(4)(5)(6) for Legal, Economic Development, Property Acquisition and Personnel Matters. Commissioner Hemric second.

Vote: 5/0

The Board came out of Closed Session. **Vice Chairman Zachary made a motion to extend the meeting to 12noon, Commissioner Hemric second.**

Vote: 5/0

Commissioner Moxley made a motion to return to Closed Session pursuant to NCGS 143-318.11(a)(3)(4)(5)(6) for Legal, Economic Development, Property Acquisition and Personnel Matters. Commissioner Welborn second.

Vote: 5/0

Upon returning from Closed Session, Commissioner Moxley made a motion to reclassify the Clerk to the Board position to a Deputy Clerk at a pay grade 2 levels lower than the Clerk and authorize the County Manager to fill the position. Commissioner Welborn second.

Vote: 5/0

Vice Chairman Zachary made a motion to appoint the County Manager as the statutory Clerk to the Board. Commissioner Hemric second.


Vote: 5/0

With no further business, Commissioner Moxley made a motion to adjourn the meeting, Vice Chairman Zachary second.

Vote: 5/0


Prepared by
Asst. County Manager/Finance Officer

1-18-11
Date Approved by the
Yadkin County Board of Commissioners

 CHAIRMAN